2018 February 9

Dear Principal / Staff Advisor,

The Tourism Awareness Unit is happy to announce our planned field trip for our TAC members. The date of this trip for both tertiary and secondary students will be Friday, March 16, 2018.

We will be meeting up for a day of total enjoyment at the Chukka Caribbean Adventures, Good Hope, Trelawny. Our day will run from 8:30 a.m. to 5:00 p.m. Please be on time.

We are appealing to you to discuss this trip with your members as soon as you receive this letter to

allow students the time to put the necessaries in place.

We have negotiated the following rates for you with Chukka Caribbean Adventures.

**Original cost of package – Ja. $12, 726**

**WE PAY – Cost Ja $4,500**

**This includes:**

·         **Estate Pass**

-          Access to Adventure Falls (Pool, Slide and Falls)

-          Access to Bird Aviary

-          Great House Tour

-          Challenge Course

+   Zipline

+  Lunch (Food is not allowed on property)

***Lunch***

-          Burgers & Fries

-          Jerk Chicken with Rice and Peas, Festival & Stem Vegetable

-          Fruit Punch

-          Water

 \*\*\***Transportation NOT included in tour cost.** \*\*\*

**Please note the following guidelines/requirements from the JTB in order to participate in this activity.**

 Ø  Please note that the JTB will not be providing staffing to supervise students.

 Ø  Supervision of the students is the sole responsibility of the accompanying Staff Advisor/s. It is compulsory for students to be accompanied by a staff advisor from the institution.

 Ø  Clubs are required to make their own transportation arrangements

 Ø  There is no entry fee for the driver assuming they are not participating in any of the activities however clubs may consider purchasing lunch for the driver which would cost approximately USD $10. This should be paid before the date of the trip.

 Ø  Students are expected to conduct themselves in keeping with the professional image of the JTB. Our reputation with our partners is of paramount importance to us. Please explain to your members that if there is any misconduct from any student, then their membership in the club will be revoked and they will not be allowed to participate in any of our future activities.

 Ø  Contact is to be made to Mrs. Gillian Lewis- Barrett, Group Sales and Events Manager at Chukka Caribbean Adventures at (876) 550- 9113 or email at groups@chukka.com to make payment for your club.

 Ø  Registration forms should be submitted along with receipt of payment to Miss Chaniek Lewis or Miss Ornella Bailey at tacjamaica@visitjamaica.com. Please note that the funds deposited MUST match the information on the registration form. Only registered person will be allowed to participate.

 Ø  Please note that the dress code for the day is jeans pants and a t-shirt/ blouse/shirt.

 Ø  Please note that parents/ guardian should sign the waivers from Chukka Caribbean Adventures to participate in any activity at the attraction.

Should you have any further queries please contact Miss Chaniek Lewis at 908-5207 or Ornella Bailey at 908-5208 or tacjamaica@visitjamaica.com. We look forward to a great day!

Kind regards,

**Tourism Action Club**

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